

HEZ Grocery Store Checklist

QUESTIONS

Demographics

Date	Store Name
Store Address	
City/Neighborhood	Recorder's Name
STORE ID NUM	Store Phone Number
Store Type <input type="checkbox"/> Supermarket <input type="checkbox"/> Large Grocery <input type="checkbox"/> Farmers Market <input type="checkbox"/> Other: <input type="checkbox"/> Small Grocery <input type="checkbox"/> Convenience <input type="checkbox"/> Gas/Grocery <input type="checkbox"/> Ethnic/Specialty	
Start Time:	End Time:

PRIORITY (1) ACCESSIBLE APPROACH/ENTRANCE

People with disabilities should be able to arrive on the site, approach the building, and enter as freely as everyone else. At least one route of travel should be safe and accessible for everyone, including people with disabilities.

Route of Travel (ADAAG 4.3, 4.4, 4.5, 4.7)

A. Is there a route of travel that does not require the use of stairs?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

B. On each level, if there are stairs between the entrance and/or elevator and essential public areas, is there an accessible alternate route?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

C. Is the route of travel stable, firm and slip-resistant?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

D. Is the route at least 36 inches wide?

YES	NO	WIDTH
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. Do curbs on the route have curb cuts at drives, parking, and drop-offs?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

The following questions apply to stairs connecting levels not serviced by an elevator, ramp, or lift.

F. Do treads have a non-slip surface?

YES	NO	NA
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

G. Do stairs have continuous rails on both sides, with extensions beyond the top and bottom stairs?

YES	NO	NA
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ramps (ADAAG 4.8)

H. Are the slopes of ramps no greater than 1:12?

YES	NO	SLOPE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Slope is given as a ratio of the height to the length. 1:12 means for every 12 inches along the base of the ramp, the height increases one inch. For a 1:12 maximum slope, at least one foot of ramp length is needed for each inch of height.

I. Do all ramps longer than 6 feet have railings on both sides?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

J. Are railings sturdy, and between 34 and 38 inches high?

YES	NO	HEIGHT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

K. Is the width between railings or curbs at least 36 inches?

YES	NO	WIDTH
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

L. Are ramps non-slip?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

L. Is there a 5-foot-long level landing at every 30-foot horizontal length of ramp, at the top and bottom of ramps and at switchbacks?

YES	NO	LENGTH
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

M. Does the ramp rise no more than 30 inches between landings?

YES	NO	RISE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Parking and Drop-Off Areas (ADAAG 4.6)

N. Are an adequate number of accessible parking spaces available (8 feet wide for car plus 5-foot access aisle)? For guidance in determining the appropriate number to designate, the table below gives the ADAAG requirements for new construction and alterations (for lots with more than 100 spaces, refer to ADAAG):

YES	NO	NUMBER OF ACCESSIBLE SPACES
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total spaces Accessible

1 to 25: 1 space	51 to 75: 3 spaces
26 to 50: 2 spaces	76 to 100: 4 spaces

O. Are 8-foot-wide spaces, with minimum 8-foot-wide access aisles, and 98 inches of vertical clearance, available for lift-equipped vans?

YES	NO	WIDTH VERTICAL CLEARANCE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: At least one of every 8 accessible spaces must be van-accessible (with a minimum of one van-accessible space in all cases).

P. Are the access aisles part of the accessible route to the accessible entrance?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Q. Are the accessible spaces closest to the accessible entrance?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

R. Are accessible spaces marked with the International Symbol of Accessibility?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

S. Are there signs reading "Van Accessible" at van spaces?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

T. Is there an enforcement procedure to ensure that accessible parking is used only by those who need it?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Entrance (ADAAG 4.13, 4.14, 4.5)

U. If there are stairs at the main entrance, is there also a ramp or lift, or is there an alternative accessible entrance?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Note: Do not use a service entrance as the accessible entrance unless there is no other option.

V. Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

W. Can the alternate accessible entrance be used independently?

YES NO

X. Does the entrance door have at least 32 inches clear opening (for a double door, at least one 32-inch leaf)?

YES NO CLEAR OPENING (inches)

Y. Is there at least 18 inches of clear wall space on the pull side of the door, next to the handle?

YES NO CLEAR SPACE (inches)

Note: A person using a wheelchair or crutches needs this space to get close enough to open the door.

Z. Is the threshold edge 1/4-inch high or less, or if beveled edge, no more than 3/4-inch high?

YES NO HEIGHT

AA. If provided, are carpeting or mats a maximum of 1/2-inch high?

YES NO HEIGHT

CC. Are edges securely installed to minimize tripping hazards?

YES NO CLEAR OPENING (inches)

DD. Is the door handle no higher than 48 inches and operable with a closed fist ?

YES NO HEIGHT

Note: The "closed fist" test for handles and controls: Try opening the door or operating the control using only one hand, held in a fist. If you can do it, so can a person who has limited use of his or her hands.

EE. Can doors be opened without too much force (exterior doors reserved; maximum is 5 lbs for interior doors)?

YES	NO	FORCE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: You can use an inexpensive force meter or a fish scale to measure the force required to open a door. Attach the hook end to the doorknob or handle. Pull on the ring end until the door opens, and read off the amount of force required. If you do not have a force meter or a fish scale, you will need to judge subjectively whether the door is easy enough to open.

FF. If the door has a closer, does it take at least 3 seconds to close?

YES	NO	SECONDS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PRIORITY (2) ACCESS TO GOODS AND SERVICES

Ideally, the layout of the building should allow people with disabilities to obtain materials or services without assistance.

Horizontal Circulation (ADAAG 4.3)

A. Does the accessible entrance provide direct access to the main floor, lobby, or elevator?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

B. Are shopping carts and baskets accessible?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

C. Are scooters with grocery baskets available for use and easily accessible?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

D. Are all public spaces on an accessible route of travel?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

E. Is the accessible route to all public spaces at least 36 inches wide?

YES	NO	WIDTH
<input type="text"/>	<input type="text"/>	<input type="text"/>

F. Is there a 5-foot circle or a T-shaped space for a person using a wheelchair to reverse direction in store aisles?

YES	NO	WIDTH
<input type="text"/>	<input type="text"/>	<input type="text"/>

Doors (ADAAG 4.13)

G. Do doors into internal public spaces have at least a 32-inch clear opening?

YES	NO	CLEAR OPENING (inches)
<input type="text"/>	<input type="text"/>	<input type="text"/>

H. On the pull side of refrigerator/freezer doors, next to the handle, is there at least 18 inches of clear wall space so that a person using a wheelchair or crutches can get near to open the door?

YES	NO	CLEAR SPACE (inches)
<input type="text"/>	<input type="text"/>	<input type="text"/>

I. Can refrigerator/freezer doors be opened without too much force (5 lbs maximum for interior doors)?

YES	NO	FORCE
<input type="text"/>	<input type="text"/>	<input type="text"/>

J. Are door handles to refrigerators/freezers 48 inches high or less and operable with a closed fist?

YES	NO	HEIGHT
<input type="text"/>	<input type="text"/>	<input type="text"/>

K. Is the threshold edge 1/4-inch high or less, or if beveled edge, no more than 3/4-inch high?

YES	NO	HEIGHT
<input type="text"/>	<input type="text"/>	<input type="text"/>

Rooms and Spaces (ADAAG 4.2, 4.4, 4.5)

L. Are all aisles and pathways to materials and services at least 36 inches wide?

YES	NO	WIDTH
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

M. Are store shelves no lower than 18” and no higher than 48”?

YES	NO	HEIGHT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N. Is carpeting low-pile, tightly woven, and securely attached along edges?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

O. Are there mats in front of the fresh fruit and vegetable display cases?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

P. If mats are present in the produce department, are there navigable areas to access all the fresh fruits and vegetables?

YES	NO	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signage for Goods and Services (ADAAG 4.30)

Different requirements apply to different types of signs.

Q. If provided, do signs designating restrooms, shopping assistance, accessible checkout area, and spaces where goods and services are provided comply with the appropriate requirements for such signage? (See specifications below.)

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

QA. Signs mounted with centerline 60 inches from floor.

YES	NO	HEIGHT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QB. Mounted on wall adjacent to latch side of door, or as close as possible.

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Controls (ADAAG 4.27)

R. Are all self-checkouts that are available for use by the public located at an accessible height?

YES	NO	HEIGHT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Reach ranges: The maximum height for a side reach is 54 inches; for a forward reach, 48 inches. The minimum reachable height is 15 inches for a front approach and 9 inches for a side approach.

S. Is the self-checkout touch screen no higher than 48” from the ground?

YES	NO	HEIGHT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

T. Are all self-checkout payment options no lower than 18” or no higher than 48” from the ground?

YES	NO	HEIGHT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

U. Are all self-checkout options operable with a closed fist?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Counters (ADAAG 4.2, 4.32, 7.2)

V. In the produce section are food scales and plastic bags easily accessible and no lower than 18” and no higher than 48” from the ground?

YES	NO	HEIGHT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

W. At each person manned cashier counter, is there a portion of the main counter that is no more than 36 inches high?

YES	NO	HEIGHT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- X. Is there a portion of food-ordering counters that is no more than 36 inches high, or is there space at the side for passing items to customers who have difficulty reaching over a high counter?

YES NO HEIGHT

4. HEALTHY FOOD AVAILABILITY

	Target Healthy Foods	Please checkmark if the store carries the item	Is the item higher than 18" and lower than 48" Y = Yes N = No
A	Whole Wheat Bread		
B	Brown Rice		
C	Whole wheat flour		
D	Whole fruit		
E	Canned fruit packed in their own juices		
F	Corn Tortillas		
G	Liquid margarine		
H	Lean ground pork/Ground Turkey		
I	Fish		
J	Beans		
K	Low-sodium spaghetti sauce		
L	Low-sodium canned vegetables		
M	Canola or olive oil		
N	Low fat milk		
O	Low fat cheese		
P	Water-packed salmon/ water packed tuna		
Q	Carrot sticks or baby carrots		
R	Yogurt		